

Facilities Committee Minutes
September, 2019

Present

Chipp Windham (acting Chair)

Jim Lawrence

Amy Wood

Diane James

Susan Scheller

Edi Becerra

John Call

1. Chipp and Susan shared information regarding the arrival of the new playground equipment. All materials arrived on Friday, 9/13, and are stored outside under the East awning as well as inside near OT on the first floor. Equipment will be installed on Saturday, 9/22. John will open up the building for the workers to remove the equipment and then lock the building. No Spero staff member will be onsite during construction.
2. Chipp shared that the new sound panels have been installed, however, one of the panels that hang via magnet under the track, fell last Thursday and grazed a student's food. Chipp and John reached out to Rochon to have the company come and check all hanging panels to ensure that they are stable and to check as to why the panel fell. This was done on 9/13. After the meeting, Jim and Chipp came up with a test to track if the panels are shifting given the corrugated texture under the track. John will track this.
3. Chipp and John walked the committee through the outstanding items left to be fixed by Rochon.
 - a. Handrail, not secured.
 - b. Additional caulking or sealer needed for cracks in floor.
 - c. Patio door. John also shared that the state fire marshal will be onsite 9/17 to conduct a test and give a determination on what can be done with this door as well as the three gym doors that need security.
 - d. Dirt around new concrete. Chipp suggested that we contact Rochon and ask that we fix it and send them the bill. John will follow up with Rochon.
4. Chipp then asked that the committee review the strategic plan to make sure all language that concerns facilities has been reviewed and marked for future committee work. Completed.
5. Susan shared concerns for the watershed area on the North field. Edi agreed to attend a conference to see what resources are available as well as Susan working to secure a design grant.

6. Susan also shared some thoughts from our PE department regarding a track on the North field. More research needed.